BOROUGH OF CARLISLE
COUNCIL MEETING
March 11, 2021
7:00 PM

This Council meeting will be conducted in person and virtually using Zoom. Town Hall will be limited to 25 persons that wish to attend the meeting. Anyone wishing to participate in the meeting via Zoom, please email the Borough Secretary, Joyce Stone (jstone@carlislepa.org). All emails must be received by, Thursday, March 11, 2021 by 4:00 pm for the Zoom sign-in registration information that is required to attend this meeting.

Please contact the Assistant Borough Manager at 717-601-0184 if there are any difficulties connecting to the meeting using the sign in information. Telecommunications device for the deaf (TDD) users may contact this number by using the Pennsylvania Relay System at 800-654-5894.

Prior to the Council meeting, Borough citizens may submit questions or comments by email to the Borough Secretary, Joyce Stone (jstone@carlislepa.org). All emails must be received by 4:00 pm on March 11, 2021.

MOMENT OF SILENCE ..... Councilor Stuby
PLEDGE OF ALLEGIANCE TO THE FLAG ..... Councilor Stuby

ROLL CALL

This "Preliminary Agenda" is provided to inform citizens of items for Council consideration at the next Council meeting. It reflects the information provided to Council one week prior to the meeting and is subject to change. The final agenda is not published until the day of the meeting and will not be available until the meeting. Citizens who have questions concerning the final agenda should contact the Office of the Borough Manager, Joyce Stone, at 717-240-6920.

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those whom wish to address Council come forward to the podium, or stand in place, as long as everyone can hear. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. *Minutes:*

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B. ***Approval of Bills and Investment Transactions:***

Expenditures as of February 28, 2021

General Fund	*$ 689,762*
Water Fund	*$ 182,965*
Sewer Fund	*$ 660,077*
Stormwater Fund	*$ 29,392*
Solid Waste Fund	*$ 130,319*
Capital Projects Fund	*$ 26,215*
Parking Fund	*$ 26,762*

C. ***HARB:***

The HARB recommends approval for the issuance of Certificates of Appropriateness relating to the following items:

1. *A request by Sarah Niebler at 265 South Hanover Street to replace five front windows with new Anderson 400 Series windows. The new windows will be one over one profile with an exterior white finish.*

2. *A request by Brooke Butler at 32 N. Hanover Street to:*
   - *Remove yellow edged moldings and white round moldings on front first floor façade. Recessed panels, crown and corbels will remain intact.*
   - *Install new signage on front of the building. The sign will be directly mounted to the wall with lag bolts and is internally illuminated by LEDs.*
   - *Install window graphics along the bottom of all 3 front facing windows in addition to the businesses emblem on the front door.*
   - *Demolish existing addition on the rear of the building.*
   - *Install hardscaping with pavilion areas creating outdoor patio for dining.*

D. ***Mayor's Report:***

1. *Borough Council may approve a donation from the Destination Carlisle Save our Smalls Program in recognition of Borough front-line, non-exempt personnel.*

REGULAR AGENDA

TABLED, CONTINUED, AND RECURRING ITEMS

None

REPORTS FROM ELECTED OFFICIALS

A. Mayor's Report:

REPORTS FROM COMMITTEES

A. Community Planning and Smart Growth:

1. Borough Council may authorize the Borough Solicitor to draft and advertise an ordinance authorizing the execution of a cable franchise agreement between the Borough of Carlisle and Shenandoah Cable Television, LLC.

B. ERCP:

1. Borough Council may consider appointing Ms. Wanda Hunter to a first full term on the Human Relations Commission. The term will become effective immediately and shall expire on February 28, 2025.

2. Borough Council may consider reappointing Mr. Robert Pinnell to a first full term on the Planning Commission. The term will become effective immediately and shall expire on February 28, 2025.

3. Borough Council may review and consider the draft resolution establishing the Carlisle Truth and Reconciliation Commission.

C. Public Works:

1. Borough Council may adopt an ordinance amending Chapter 223 of the Code of the Borough of Carlisle with respect to the requirements for placement of financial security and payment of fees before a utility cut is made within the street. *(Roll Call Vote)*

2. Borough Council may enter into an Engineering Services Contract with Herbert, Roland and Grubic, Inc. (HRG) to assist the Borough with its 2021 Sewer System Rehabilitation Program, in the total amount of $38,300 (thirty-eight thousand three hundred dollars), subject to the Borough Solicitor's review and approval.

3. Borough Council may approve a resolution amending various street excavation permit fees established in Chapter 120 of the Code of the Borough of Carlisle.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

UPCOMING EVENTS/MEETINGS

March 2021 – (All meetings will be held at Borough Hall & Zoom unless otherwise noted.)

11	Council Meeting	7:00 p.m.
25	Planning Commission	5:30 p.m.
29	HARB	5:30 p.m.
31	Council Workshop	6:00 p.m.

April 2021 – (All meetings will be held at Borough Hall & Zoom unless otherwise noted.)

01	Board of Appeals	5:00 p.m.
01	Zoning Hearing Board	6:30 p.m.
01	Climate Action Commission	7:00 p.m.
01	Parks & Recreation Board	7:00 p.m.
08	Council Meeting	7:00 p.m.
20	Sewer Authority	6:00 p.m.
21	Municipal Authority	5:00 p.m.
22	Planning Commission	5:30 p.m.